

To receive a report on the Town Loudspeakers and consider any actions and associated expenditure.

Background

In November 2020 Town Team in conjunction with Saltash Town Council as the accountable body successfully applied for Saltash section 106 funding to the total value of £9,050.00 to install outdoor loudspeakers on Fore Street, with the intention of enabling music or announcements to be heard along the length of Fore Street. The total amount utilised from the funding was **£6,590.50 +vat** with funds unused returned to Cornwall Council.

As part of the s106 application (attached), it states how ongoing maintenance would be funded and the Town Council agreed:

If it is agreed that the Town Council adopts the system then the maintenance can be undertaken by our own Service Delivery Assistants.

It is also stated that as part of the application:

It is envisaged that the Town Council will cover expenditure such as insurance, music licenses and maintenance in future years. We would look for the Town Council to adopt the system once installed.

Related Minutes

Fully Town Council 5th November 2020.

192/20/21 TO CONSIDER A PROPOSAL TO INSTALL A LOUDSPEAKER SYSTEM IN FORE STREET AND TO APPLY FOR S106 MONIES TO FUND THIS

Town Clerk reconnected to the meeting and took the position of Town Clerk.

Councillor Dent proposed to delegate authority to the Mayor, Councillor B Samuels and Councillor Rance to submit an application for a maximum value of £20,000 upon receipt of a third quote. Councillor Lennox-Boyd seconded the proposal.

It was **RESOLVED** to agree to delegate authority to the Mayor, Councillor B Samuels and Councillor Rance to submit an application for a maximum of £20,000 following the receipt of a third quote.

Full Town Council 3rd December 2020.

238/20/21 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN

S106 Application – Loudspeakers.

The Chair spoke of the successful S106 application which had been previously submitted and approved for the purchase and installation of loudspeakers to be situated on Fore Street. The Chair added that the S106 panel required confirmation of the following conditions:

A contractor to be appointed. The Chair informed Members Clockwork Audio have been appointed.

An application be completed for necessary consent of the speaker's installation and location. The Chair informed Members this had been applied for.

The noise decibel levels be determined. The Chair informed Members this has been determined at 80-85 decibels.

Saltash Town Council will manage the sound system and offer free use to the community upon application and approval, as previously discussed and resolved at the Full Town Council meeting of 5th November 2020 4775

It was proposed by Councillor Dent, seconded by Councillor Martin and following a recorded vote of 9 for, 4 abstentions, 1 against and 2 absent:

It was **RESOLVED** to comply with the conditions of the S106 application.

Servicing

From review with the supplier, it has been suggested that the loudspeaker system has a basic service check. The speakers can be evaluated at ground level for this assessment.

A basic service check would involve setting up the audio equipment housed in the rack cabinet and carrying out tests on the various individual items. This would be followed by a walk test to check the functionality and output level of the speakers. The service call includes any minor repairs that can be carried out on the day.

The cost of the service check would be **£180.00 + VAT** including travel and would take a couple of hours. The time frame would be pending the contractor's availability to action these works.

Following the assessment, if any work is required to the system, it would require a return visit at an additional cost to the Town Council. A cherry picker would be required to allow access to each individual speaker, the cherry picker would need to be sourced by the Town Council at an additional cost.

Budget Code: 6504 Street Furniture (Maintenance)

Budget Availability: £1,767

License

PRS / PPL Overview


PPL collects and distributes money on behalf of performers and record companies for the use of their recorded music.

PRS for Music collects and distributes money on behalf of songwriters, composers and music publishers, for the use of their musical compositions and lyrics. In 2018 PPL and PRS for Music joined to launch PPL PRS Ltd.

Fore Street License.

The current Town Council license (attached) is at a cost of £3,446.94 + VAT, the license is for the period **29/11/2022 to 28/11/2023**, covering the following during this time.

License type	Description	Details	Royalties + VAT
PPL	Background Music - Miscellaneous	Audible Area (SQM): 2000 Details of area or room: Based on 2SQM per person - 1000 capacity	£784.10
PRS	Background music	Audible Area: 2000 CD or other Device	£1,282.68
PPL	Single and Casual Events with Background Music	Average Attendance Per Occasion: 5000 Total Number of Days: 1 Mayfair Recorded Music Event	£100.08
PRS	Other events	Room Name: Mayfair Event Capacity: 5000 No of Sessions: 1	£590.00
PPL	Single and Casual Events with Background Music	Average Attendance Per Occasion: 5000 Total Number of Days: 1 Christmas Recorded Music Event	£100.08
PRS	Other events	Room Name: Christmas Event Capacity: 5000 No of Sessions: 1	£590.00
Total			£3,446.94

 Required for Meet your Councillors.

For the next license period due to commence **29/11/2023 to 28/11/2024**, the associated cost for the license would be similar to the current year if all the events were included plus any increases, currently PRS/PPL are reviewing their fees for future licenses.

The below links refer to the tariffs and charges for a PRS and PPL license and the license that is applicable for the Fore Street loudspeakers.

Budget Code: 6227 Town Speakers PRS Licence (**Policy and Finance Budget**)

Budget Availability: £1,331

PPL

<https://pplprs.co.uk/wp-content/uploads/PPLPP018-BGM-Miscellaneous-Sept-22.pdf>

PRS

<https://pplprs.co.uk/wp-content/uploads/Local-Authorities-LA-2023.pdf>

Members are asked to consider the next steps:

1. To approve expenditure of £180.00 + VAT for the contractor to service the system reporting back at a future Services Committee meeting, allocated to budget code 6504 SE Street Furniture (Maintenance) current available budget £1,767.
2. Upon an agreed date and time for the service to take place, promote on social media to highlight the service is taking place.
3. Budgeting the license fees for future events in the town,
4. Budget the license fee for Meet Your Cllr Sessions only,
5. Review the need and associated cost of individual event licenses to be obtained by event organisers updating the Town Council Loudspeaker Policy and Booking Form.

End of Report

Assistant Town Clerk